



CARLYLE SAILING ASSOCIATION

OFFICIAL HANDBOOK

Revised May 30, 2020

CARLYLE SAILING ASSOCIATION

Philippi Harbor | Hazlet State Park | Lake Carlyle | Carlyle, Illinois

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CARLYLE SAILING ASSOCIATION OFFICIAL HANDBOOK

I. HISTORY

A. Milestones.

Carlyle Sailing Association is an Illinois Not-For-Profit Corporation formed in 1954 as Valley Sailing Association (VSA). The directors of VSA, aware of the shortcomings of the original location and the growth of sailboat racing, investigated sites at several of the lake projects being planned.

The most attractive site was Lake Carlyle. The lake consists of 26,000 acres of water, approximately 7 miles-long and 3 miles-wide. The site is located about 55 miles east of St. Louis, Missouri.

The directors of VSA spent hundreds of man-hours planning a new sailboat harbor. These efforts resulted in a lease agreement with the Illinois Department of Conservation for the present location. In the spring of 1971, the VSA Corporation moved two-thirds of its membership and assets to Carlyle Lake.

Paved boat parking, three jib cranes and 400 feet of dock comprised the major site facilities at the time of occupation. The building complement included a house trailer for the harbormaster, a utility shed, and a “his” and “hers” privy.

Through the judicious balance of income and expenditure and participation by the membership, the amenities at CSA have expanded through the years. In 1973 a three-pod pavilion structure was completed. Nineteen seventy-four saw the installation of a rest room/shower facility by the State of Illinois. The harbormaster moved into a new residence in 1975 and an observation building providing shelter from the elements was erected in 1976. Over the years, barbecue pits, children's play area, landscaping, expansion of docks, cabin boat-parking areas, and beach facilities for catamarans were added. Facility improvements in 1994 included: enlarging the rest room/shower building, adding bath rooms, finishing the basement of the Observation Building, adding a new Storage Building, and dredging the harbor. In 2001, CSA completed a major addition to the Observation Building by enlarging the upstairs dining area/meeting room, adding a downstairs classroom, installing an elevator, and upgrading the kitchen facilities.

Since CSA's founding in 1971, at least one national one-design racing class has requested CSA to host its districts, national or international regatta each year. The Flying Scot North American Championship regatta was held for the sixth time at CSA in 2012. In 2006 CSA hosted the Formula 18 North American Nationals with 40 boats from around the country participating.

The 1976 and 2010 Championship of Champions regatta, sponsored by the United States Yacht Racing Union (now US SAILING), first brought CSA to national attention. The following year, *Yachting Magazine* held its “One-of-A-Kind” Regatta at CSA; the first time in over 20 years that an inland lake had been chosen for that event.

In 1984, CSA initiated a weeklong Junior Sailing camp. The camp has grown through the years and spawned the Carlyle Junior Sailing Association (CJSA) in 2001. The CJSA is a

subsidiary organization under the direction of CSA that encompasses a number of harbors at Carlyle Lake. The CJSA teaches sailing skills to juniors between the ages of 10 and 16 years old.

In October 1993, CSA hosted the United States Sailing Association's Championship of Champions Regatta for the second time.

CSA was the site of the 1994 U.S. Olympic Festival, the primary development vehicle for U.S. Olympic sailing teams. Forty-two sailors competed in Men's and Women's Mistral sailboards and Open Lasers during the five-day event. This sailing event drew over 4,000 spectators, the largest crowd in U.S. Olympic Festival history.

In 1995, CSA became a charter member of the Carlyle Lake Association (CLA), an organization of above the dam people dedicated to working with each other and with below the dam interests to benefit sailing, power boating, farming, hunting, camping and fishing. During the 2018 sailing season, 137 CSA members were also members of CLA.

In 1999, CSA first offered a three-day Adult Learn-to-Sail camp. This camp uses both classroom and on the water training to teach the fundamentals of sailing to adults. The Adult Learn-to-Sail camp has continued to grow in popularity each year. Every year since 1999, a three-day adult sailing camp has been conducted to meet the demand for training.

Each year CSA hosts the Whale-of-a-Sail regatta in September. This is generally CSA's largest regatta of the year. The Whale-of-a-Sail is a multi-class, two-day regatta that attracts over 100 boats each year.

CSA, with assistance from Carlyle Yacht Club and Boulder Yacht Club, held its first Leukemia Cup Regatta in 2001. The Leukemia Cup Regatta is a fun filled multi-class regatta organized to raise research funds for the Leukemia Society. Historically, first time events raise an average of \$15,000. CSA's first time in hosting this regatta raised over \$35,000 in contributions for the Leukemia Society Foundation. CSA has continued to host the Leukemia Cup Regatta every year since 2001. In 2011, the regatta was renamed the Bob Levin Leukemia Cup Regatta in honor of Past Commodore, Bob Levin, who died of blood cancer in 2010. As of 2012, the Leukemia Cup Regattas held at CSA have raised nearly \$500,000.

In 2003, CSA established a 501(c)(3) program called Carlyle Youth Sailing School (CYSS). This enabled tax-deductible donations to CYSS by individuals for the benefit and advancement of junior sailors.

In 2012, CSA launched a sailboat rental program to attract new members and provide additional services to existing members. CSA formed new membership classifications in order to accommodate this new program.

In 2017, CSA introduced tent camping and began allowing members to bring their dogs.

In 2019 CSA converted to a new online membership system, member roster, and work chit tracking system. These are integrated into the new website, which also includes online registration and payment for events.

B. Past CSA Commodores.

Past CSA Commodores			
1967	Jack Coad	1968	Don Hanneke
1969	Ed Philippi	1970	Joe G'Sell
1971	Art Ashcroft	1972	Lal Burridge
1973	John Folwell	1974	Ted Beier
1975	Parks Carpenter	1976	Ken Schaefer
1977	Bob Arnzen	1978	Darryl Fabric
1979	Paul Moore	1980	Bill Biermann
1981	Bob Levin	1982	Larry Christy
1983	David Mednik	1984	Jim Harris
1985	Larry Dodd	1986	Tom Size
1987	Rick Stevenson	1988	Bernie Knight
1989	Andy Balch	1990	Ray Sepanski
1991	Felicia Bamer	1992	Don Zerban
1993	Cal Guthrie	1994	Jim Antonacci
1995	Dave Huhn	1996	Jim Mencin
1997	Curt Elmer	1998	Shirley Allen
1999	Heinz Dutt	2000	Andrea Sepanski
2001	Rick Bernstein	2002	Bill Clark
2003	John Huhn	2004	Dick Shindel
2005	Preston Haglin	2006	Dan Haile
2007	Linda Cherry	2008	Paul Hanson
2009	Dave Crosby	2010	Jean Bordes
2011	Andrea Sepanski	2012	Robert Preston
2013	Mike Hill	2014	Jay Butchta
2015	Howard Harris	2016	Patti Davis
2017	Scott Stevenson	2018	Scott Stevenson
2019	Shirley Bild	2020	Bronson Bowling

II. MISSION STATEMENT AND PHILOSOPHY.

A. Mission Statement.

Carlyle Sailing Association strives to be the best inland lake sailing organization by establishing and maintaining:

- A family oriented, low cost, world-class sailing facility for one design, multihull, and small cruising sailing craft.
- Superior junior and adult training programs in sailing, seamanship, and racing.
- Excellent club and regatta racing programs in compliance with the rules and latest developments of United States Sailing Association (US SAILING) and the International Sailing Federation.
- Popular social events for sailors and their friends in support of the above activities.

- A commitment to promoting the sport of sailing.
- A spirit of camaraderie amongst all of its members.

B. Philosophy.

The Carlyle Sailing Association is an Illinois Not-For-Profit Corporation. The success of the corporation stems from determination to provide a low-cost sailing facility and programming for family use. CSA is a volunteer organization, meaning that each member is responsible for the operation of CSA, including its growth, maintenance, government, and the quality of the sailing program. The effectiveness and quality of CSA's programs require the continued efforts of each member. To achieve CSA's goals, each member is encouraged to review this Handbook in order to obtain an understanding of the CSA.

III. CORPORATE STRUCTURE.

A. Board of Directors:

1. The Board of Directors determines and supervises the execution of the policies to operate the harbor facility and maintain the corporation.
2. The Board of Directors provides continuity by acting as advisors to the Commodore and his/her staff.
3. The Board is made up of from six to nine appointed members and three elected members.
 - a. Appointed members of the Board are divided into three classes of two or three members.
 - b. Each class serves three years.
 - c. The classes are arranged so that one class is renewed each year.
 - d. Appointed members are consenting members who receive a majority vote of the incumbent Board members in a secret ballot.
4. The Commodore and Vice-Commodore may attend board meetings and cast a vote.
5. The elected members serve terms of three years and are elected one each year.
 - a. Nominations:
 - i. Each fleet may nominate a maximum of two candidates each year.
 - ii. The candidates shall be selected by fleet poll.
 - iii. All nominations shall be documented to the Secretary of the Board of Directors and shall be post marked or emailed on or before midnight of March 1st or such alternative date as shall be published in the *Marks of the Course*, CSA newsletter.

- b. Qualifications: The following apply to all appointed and elected directors.
 - i. Nominees must consent to serve.
 - ii. Nominees shall be a current member.
 - iii. Nominees shall have at least a two-year activity record with CSA as a fleet captain, committee head, or have provided outstanding service to CSA for a similar period of time.
 - iv. The nominee's record shall be documented to the Board of Directors with his/her nomination.
- c. Election: Elected officers shall be elected according the following procedure:
 - i. Elections shall be by secret ballot provided in a separate mailing to all qualified members.
 - ii. Ballots must be executed in accordance with the instructions included with secret ballot and returned to the Corporate Treasurer on or before May 1.
 - iii. The Chairman of the Board of Directors and the Commodore will count the ballots.
 - iv. The candidate with the most votes will be elected.
 - v. Ties will be resolved by the Board of Directors.
- 6. The Corporate Treasurer position is appointed by the Board of Directors. To maintain continuity in the position, the Treasurer position is a multi-year position.
- 7. A Commodore's Treasurer is appointed by the Board of Directors to record operating expenses of the Commodore.

B. Operating Officers:

- 1. The operating officers of CSA consist of a Commodore and Vice Commodore.
- 2. These officers shall manage the everyday affairs of CSA in accordance with the policies set forth by the Board of Directors. The Commodore is a voting member of the Board of Directors. The Vice Commodore is a voting member of the Board of Directors.
- 3. The Commodore and Vice Commodore position is normally a two-year rotation cycle. The Vice Commodore rotates into the Commodore's position in the second year of the cycle and a new Vice Commodore is elected.
- 4. The Vice Commodore (or both the Vice Commodore and the Commodore if the prior year's Vice Commodore does not elect to complete the rotation cycle) are elected by the corporate members at the annual meeting (held in November) each year by the following procedures:

5. The Board of Directors shall select from the qualified members a slate called the Nomination List. Those names appearing on the Nominations List are eligible to hold office during the coming year.
6. Additional nominations from the Nominations List may be made from the floor by any qualified member at the annual meeting.
7. A rising vote (counted) shall be conducted. The nominee with the most votes will be elected.

C. Advisory Board - Commodore's Team:

1. CSA has the following standing committees of CSA, which form the Commodore's team. The committees are:
 - a. Adult Learn to Sail Seminar
 - b. Adult Sail Program
 - c. Buildings
 - d. Commodore's Banquet
 - e. CSA Championship Regatta
 - f. Docks
 - g. Grounds
 - h. Harbormaster
 - i. Harbor Mice
 - j. Junior Equipment Coordinator
 - k. Junior Sailing Executive Director
 - l. Junior Sail Camp
 - m. Marks of the Course
 - n. Mechanical
 - o. Membership Manager
 - p. New Member Welcoming
 - q. Protest
 - r. Race Cabin / Hare and Hounds
 - s. Race Equipment

- t. Race One Design
- u. Rental Fleet Maintenance Manager
- v. Safety
- w. Ship's Store
- x. Social Committee
- y. Strawberry Women's Regatta / WOW
- z. Try Sailing Day
- aa. US Sailing Representative
- bb. Webmaster
- cc. Whale of a Sail
- dd. Work Party Lunch (Spring)
- ee. Work Party Lunch (Fall)
- ff. Winter Series

2. The Commodore shall appoint committee chairmen from the members at large, as he/she deems necessary and approved by the CSA Board of Directors. Each member of the Commodores' team shall hold their offices for a term of one year. Any chairman may be removed at any time by the Commodore. A chairman may resign at any time by delivering notice to the Commodore. If the position of any chairman becomes vacant for any reason, the vacancy may be filled by the Commodore and approved by the Board of Directors.
3. The Commodore shall work in good faith with his/her team in preparing CSA's operating budget.
4. Each member of the Commodore's team shall perform such duties as the Commodore may prescribe.

D. Corporate Primary Member: (PM)

1. CSA defines a *Primary Corporate Membership* as ONE boat owner renting ONE space for ONE season. *Primary Corporate Membership* (PM) shall be open to any adult owning a sailboat of a size suitable for use at the CSA harbor facility.
2. The conditions for *Primary Corporate Membership* status are:
 - a. Member must be at least 18 years old.
 - b. Receipt of completed application form.

- c. Payment of fees as designated by the Corporation. If a FM or AM desires to upgrade to Primary Corporate Membership during the course of a season, the FM or AM fees shall be credited against the Primary Corporate Membership fee.
 - d. Availability of adequate and suitable facilities for the applicant's boat as defined by the Board of Directors.
3. Each *Primary Corporate Membership* shall enjoy the following privileges and recognize the following restrictions:
- a. Each CSA member holding one or more *Primary Corporate Memberships* is entitled to ONLY ONE VOTE on each matter submitted to the corporate membership.
 - b. Membership may be terminated or denied for cause, but only after a hearing before the Board of Directors and upon affirmative vote of two-thirds (2/3) of all the members of the Board. Time and place of such hearings shall be determined by resolution by the Board of Directors.
 - c. Membership is not transferable or assignable.
 - d. For each *Primary Corporate Membership* and boat associated with it, the member shall be able to show proof of liability insurance coverage for damage to boats or injury to persons. The required limits of liability are a minimum of \$100,000 for individual, \$200,000 for aggregate and \$50,000 for property damage.
 - e. For each *Primary Corporate Membership*, a member shall be able to show proof of ownership of the boat indicated on his/her application. Joint ownership of a boat is not recognized by the Corporation. Only one name may appear on the membership application.
 - f. For each *Primary Corporate Membership*, a member may, upon application to the Vice Commodore and with approval of the Board of Directors, keep additional boats owned by such Primary Corporate Member at the harbor site. The number of additional boats may be limited as space allows. Primary Corporate Membership boats have priority over additional boats. The Board of Directors shall determine the fee for each additional boat.
 - g. All boats kept at CSA must be registered/licensed with the State of Illinois.
 - h. Upon payment of yearly fees for each *Primary Corporate Membership*, and for the boat associated with it, each member shall receive a membership identification card, a boat identification sticker, and two automobile stickers. For each Additional Boat, a boat identification sticker shall also be issued to the member.
 - i. The CSA identification card can be used at USSA clubs, which honor reciprocal hospitality agreements.
 - ii. Boat identification stickers shall be placed on the forward side of the mast between three and five feet above the deck. The sticker shall not be obscured

by a boat cover nor shall there be any but the current sticker in place. Boat identification stickers for boats stored in a dismasted configuration shall be attached on the transom of the boat.

- iii. The automobile sticker shall be displayed so it is visible from the left side of the vehicle. Additional stickers may be obtained by each member upon application to the harbormaster.
- iv. Identification stickers must be in place on both boats and automobiles to gain admittance to CSA. In the event that these stickers are not affixed, a temporary boat tag may be issued provided proof of membership can be demonstrated, and a \$25 deposit made. Tags issued in this way will be in effect for no more than 30 days. A \$15 refund will be made when the member presents a set of officially issued stickers in place on boat and automobile within this time period.
- i. The maximum rated length allowed for a cabin boat at CSA is 26ft.
- j. Watercraft storage; A PM has the right to store one (1) Watercraft (as defined herein) at CSA at no additional charge. If the member desires to store more than one (1) Watercraft at CSA, such boat will be deemed an additional boat, subject to the payment of a \$100 fee (unless the watercraft is stored in the member's primary boat parking space).
- k. Camping:
 - i. PMs may camp in designated areas of CSA, subject to availability of camp sites.
 - ii. All camping is subject to the terms of CSA's camping policy in effect from time to time and any rules promulgated by the State of Illinois.
- l. A PM may bring an extra boat to CSA at no cost for day use only. Except in the event of a multiday regatta or emergency, this boat will not be stored at CSA overnight.

E. Associate Membership (AM):

- 1. Individuals who do not keep sailboats at CSA, but who wish to take some part in the marine and other activities of CSA may apply for the status of Associate Member.
- 2. A fee, which is determined by the Board of Directors, is required to achieve AM status.
- 3. Second Year Associate Privileges:
 - a. Vote on all matters that PMs have, including CSA officers and elected BOD candidates.
 - b. Co-chair a CSA standing committee, hours worked count for work credit.

- c. The AM “fleet” may nominate an adult AM for the annual elected BOD position. Such candidate must have held a committee co-chairmanship or fleet captaincy position for two years.
 - d. An AM with at least 4 years at CSA may be nominated for an officer position with the same qualifications required for a primary member to hold that position. Officer candidates must have some experience with the CSA racing programs.
4. An AM is entitled to all CSA electronic mailings, admittance to CSA meetings, participation in CSA social events, and admittance to the grounds.
5. An AM and AM dependents may participate in Junior Sailing activities.
6. Upon payment of yearly fees each AM shall receive a membership identification card and two (2) automobile stickers. See Section III (D)(3)(h)(i) and (iii).
7. Membership is not transferable or assignable.
8. Racing:
 - a. AMs who are boat owners (cabin or one design) who do not keep their boat at the CSA, or who rent CSA owned boats may participate in CSA races.
 - b. The AM will be associated with the applicable fleet (cabin or one-design) and will be entitled to CSA race awards as earned by such Fleet. He may qualify and race according to the CSA racing rules and instructions.
 - c. An AM who participates in CSA races must meet the insurance and boat ownership requirements of a corporate member (Sect. III. D (3. d-e)).
 - d. An AM may bring a boat to CSA for day use. Except in the event of a multiday regatta or an emergency, an AM is not permitted to store his/her boat at the CSA overnight.
9. Boat Rental:
 - a. CSA maintains a fleet of rental boats for use by primary and associate members and qualified members of the general public. AMs are eligible to: obtain pre-certification, get priority bookings of the boats, and rent the boats (subject to availability and the terms of the rental agreement). AM membership includes several free rentals (as determined by the Board). See the CSA website for current details.
 - b. All rentals are subject to the terms of the Rental Agreement, provided by the CSA, including without limitation, the terms of the Waiver and General Release.
10. Associate Watercraft Storage:
 - a. If an AM owns a craft such as a kayak, sailing kayak, windsurfer, canoe, kite-board, or stand-up paddle board (herein defined as Watercraft) he/she may keep

one (1) such watercraft at the CSA harbor site; provided, however sailboats may not be stored at CSA by an AM.

- b. If an AM desires to keep more than one Watercraft at the CSA, such member must pay a fee of \$100 for each additional Watercraft. The number of Watercraft may be limited as space allows. Primary Corporate Membership boats/watercraft have storage priority over AM watercraft.
- c. The Harbormaster shall assign a space for Watercraft on the racks, parking lot, or catamaran field, as applicable. The Watercraft shall be stored in such assigned space when not in use.
- d. Where applicable, all Watercraft kept at CSA must be registered/licensed with the State of Illinois.
- e. Each member who stores a Watercraft at the CSA shall receive a boat identification sticker. Boat identification stickers shall be placed on the transom of the watercraft, such that the sticker shall not be obscured by a boat cover nor shall there be any but the current sticker in place.

11. Camping:

- a. AMs may camp in designated areas of CSA, subject to availability of camp sites.
- b. All camping is subject to the terms of CSA's camping policy in effect from time to time and any rules promulgated by the State of Illinois.

F. Friend Member (FM)

1. Individuals who do not wish to keep a boat at CSA, but who wish to take some part in the activities of CSA may apply for the status of *Friend Member (FM)*.
2. A fee, which is determined by the Board of Directors, is required to achieve FM status.
3. A FM is entitled to all CSA electronic mailings, admittance to CSA meetings, participation in CSA social events, and admittance to the grounds.
4. FM and FM dependents may participate in Junior Sailing activities.
5. A FM member is NOT entitled to a vote on matters submitted to the corporate membership.
6. A FM member is eligible to hold a position on the Commodore's team with approval from the CSA Board of Directors.
7. Upon payment of yearly fees each FM shall receive a membership identification card and one (1) automobile sticker. See Section III (D)(3)(h)(i) and (iii).
8. Membership is not transferable or assignable.

G. Junior Sailing Member (JM)

1. Junior sailors may become members of the *Carlyle Junior Sailing Association* (CJSA), a subsidiary organization under the direction of CSA. The *Carlyle Junior Sailing Association* promotes boating safety, education, and sailing for juniors. CJSA is also referred to as the Junior Program.
2. Individuals who are between the ages of 8 and 19 (must not be 20 years of age before May 1st of the year of membership) may apply for the status of *Junior Sailing* membership.
3. A fee, which is determined by the Board of Directors, is required to achieve JM status. A Junior Sailing member may keep a Laser, Opti, Sunfish or Open Bic boat on the property.
4. A Junior member must meet the insurance and boat ownership requirements of a Corporate Member (Sect. III. D. (3.d-e)).
5. A Junior member may participate in the CSA racing program and activities.
6. A Junior member is entitled to all CSA electronic mailings, including the *Marks of the Course*, participation in CSA social events, and admittance to the grounds.
7. All CSA regulations, Illinois boat registration, and conduct rules apply to boats and persons affiliated with JM while present at CSA under these articles.
8. Appropriate parental or designated adult supervision is mandatory for persons under age 18. A formal parental consent form, telephone number, and emergency treatment form is required to be on file as a condition for participation in CJSA activities. If parent or supervising adult leaves the CSA harbor property during a junior activity, he/she shall make prior supervisory arrangements with another present CSA adult or certified sailing instructor.
9. A Junior member is NOT entitled to a vote on matters submitted to the corporate membership.
10. A Junior member may use CSA owned Junior boats (Optis, Bics, Sunfish, & Minifish) at no additional charge subject to availability and individual qualification determined by the Junior Program. The member will take responsibility for launching, retrieving and properly storing such boats.

H. Young Adult Member (YM):

1. A YM allows a college student or other young adult to keep a sailboat of a type suitable for use at the CSA harbor facility during the sailing season, if space is available. This boat is not to be sailed by those over age 26.
2. Individuals between the ages of 17-25 as of May 1 of the membership year may apply for the status of Young Adult Member.
3. The Board of Directors will determine the YM membership fee.

4. A YM is entitled to all CSA electronic mailings, admittance to CSA meetings, participation in CSA social events, and admittance to the grounds.
5. A YM member must meet the insurance and boat ownership requirements of a Corporate Member Sect. III. D. (3 d-e).
6. All CSA regulations, Illinois boat registration, insurance, and conduct apply to boats and persons affiliated with a YM.
7. A Young Adult Member may participate in the CSA racing program and activities. The YM will be associated with the applicable fleet (cabin or one-design) and will be entitled to CSA race awards as earned by such Fleet. He may qualify and race according to the CSA racing rules and instructions.
8. Upon payment of yearly fees each YM shall receive a membership identification card and one automobile sticker. See Section III (D)(3)(h)(i) and (iii).
9. Membership is not transferable or assignable
10. Second Year Young Adult Member Privileges:
 - a. Vote on all matters that PMs have, including CSA officers and elected BOD candidates.
 - b. Co-chair or chair a CSA standing committee, hours worked count for work credit.
11. Camping:
 - a. YMs may camp in designated areas of CSA, subject to availability of camp sites.
 - b. All camping is subject to the terms of CSA's camping policy in effect from time to time and any rules promulgated by the State of Illinois.
12. A YM may bring a second boat to CSA for day use only. Except in the event of a multiday regatta or emergency, this boat will not be stored at CSA overnight.

I. Fees:

1. Fee Amounts

a. First Boat - Primary Corporate Membership

\$530	Capital/Facility Fee
<u>\$300</u>	Work Party Assessment (maximum of 15 hrs. @ \$20/hour)
\$830	Per Season*

\$ 25 Early Renewal (Before Feb. 16th) & New Member Discount

* First time primary members are eligible for a promotional fee of \$430. For purpose of this Section, "first time primary member" means a person who has not been a primary member of CSA for the previous 3 years. The promotional fee is reduced to \$177 in on September 1 and \$88 on October

1. Any new member who joins in September or October is eligible for the promotional fee the following year; however, such member cannot accrue any work hours during such partial season.

b. Additional Boat Fee:

\$50	Per Season for Lasers, Opti's, Sunfish and Open BICs
\$100	Per Season for boats less than 15ft in length
\$200	Per Season for boats 15-17ft in length
\$300	Per Season for boats greater than 17ft in length

c. Friend Membership (FM):

\$50	Per Season
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d. Associate Membership (AM)

\$150	Capital/Facility Fee
<u>\$100</u>	Work Party Assessment (maximum of 5 hrs. @ \$20/hour)
\$250	Per Season*

\$100 *New Member Discount (in first 2 years) for those who have not been a member at a level higher than Junior or Friend in the past 3 years

e. Junior Sailing Membership (JM):

\$50	Per Season
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f. Young Adult Membership (YM)

\$100	Capital/Facility Fee
<u>\$140</u>	Work Party Assessment (maximum of 7 hrs. @ \$20/hour)
\$240	Per Season*

\$140 *New Member Discount for those who have not been a member at a level higher than Junior or Friend in the past 3 years.

g. Winter Boat Storage

\$175	CSA Winter boat storage from November through April
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h. Tow Vehicle Storage

\$100 Per Season

i. The Marks of the Course is available online to all members. For an additional fee, members can have a printed copy mailed to them.

\$20 Per Season

- j. Membership renewal fees are due by 15 February for the current sailing season.

2. Prorating of CSA Membership monthly fees:

- a. Primary Corporate Membership Fee:

CSA Primary Corporate Membership Monthly Rate						
Membership	May	Jun	Jul	Aug	Sep	Oct
Capital (25%)	\$133	\$133	\$88	\$66	\$44	\$22
Facilities (75%)	\$397	\$397	\$265	\$199	\$133	\$66
Work Hours	\$300	\$300	\$300	\$300	\$0	\$0
Total Fee	\$830	\$830	\$653	\$565	\$177	\$88

Note: New members who join CSA in September or October with a Primary Corporate membership will have the work hour credit waived for the current year. However, the new member will not be able to carry over any work hour credit to the following year's membership. At the start of a new year, the member will be assessed the full fee for work hours.

- b. Additional Boat Fees:

CSA Additional Boat Fees Monthly Rate						
Additional Boat	May	Jun	Jul	Aug	Sep	Oct
Lasers, Opti's, Sunfish & BICs	\$50	\$50	\$42	\$42	\$25	\$25
Boats less than 15ft in Length	\$100	\$100	\$83	\$83	\$50	\$50
Boats 15-17ft in Length	\$200	\$200	\$167	\$167	\$100	\$100
Boats greater than 17ft in Length	\$300	\$300	\$250	\$250	\$150	\$150

- c. FM, YM and AM. The fee for a FM, YM or AM shall not be prorated.

3. Refunds:

- a. Requests for Primary Corporate Membership refunds must be documented to the Vice Commodore.
- b. Prorating of refunds for Primary Corporate Membership:

CSA Primary Corporate Membership Refund Schedule						
Membership	May	Jun	Jul	Aug	Sep	Oct
Capital (25%)	\$110	\$88	\$66	\$44	\$22	\$0
Facilities (75%)	\$331	\$265	\$199	\$133	\$66	\$0

Total Fee	\$441	\$353	\$265	\$177	\$88	\$0

- c. Additional Boat fees, YM fees, FM fees and AM fees, and Carlyle Junior Sailing Associate Membership fees are not refundable.

J. Work Party Assessment:

1. For each *Assessed Membership*, the annual Work Hour charge over and above the membership fee for Capital and Facilities may be offset at an announced hourly rate for APPROVED work done, as recorded on properly authorized work chits. The hourly rate of credit shall be designated before the start of the season by the Board of Directors. If a member cannot work, this shall be noted on the membership application form. There will be no cash refunds for any work hours accrued by a member who leaves CSA membership. Any work hour credits so accrued can be credited against dues if the individual re-joins CSA as an assessed membership within three years of his/her last membership date.
2. The maximum credit may be awarded to the following individuals:
 - a. CSA Operating Officers, the Commodore's team Committee Chairmen, and Committee Co-chairmen as approved by the Commodore.
 - b. Members of the CSA Board of Directors as approved by the Chairman of the Board.
3. Work Hours Credit, up to the maximum for the year as established by the Board of Directors, will be awarded based on time actually worked by a member for the following endeavors:
 - a. Construction or maintenance of CSA grounds, harbor, docks, and buildings.
 - b. Construction or maintenance of CSA mech, electrical, or physical equipment.
 - c. Preparation of the *Marks of the Course* and other official CSA publications.
 - d. Other projects as authorized by the Commodore. Such Work Hours Credit will be awarded by the Work Party Chairman of the day whose responsibilities include the management of a work party performing the above-mentioned duties.
4. Work Hours Credit, applicable toward an individual member's maintenance fee, may be earned by the member and family, and/or the regular crew of a member at the discretion of the Work Party Chairman of the day. Work hours are not transferable to another member, nor are they transferable from year to year.
5. On any other project not under the direct supervision of the Commodore or Operating Committees, the Board of Directors shall arrange any authorization for Work Hours Credit through the Commodore.
6. Work hours beyond those needed for financial credit will be tracked for recognition purposes as in Section III (M).

K. Waiting List:

1. When the number of members reaches harbor capacity, or when the number of members owning a particular size or classification of boat reaches harbor capacity for suitable spaces, all as determined by the Board of Directors; new applicants for membership status will be placed on a waiting list according to the date of receipt, by the corporation or its official designee, of a properly completed application for membership together with a \$50 deposit. This deposit shall apply toward the first year's *Primary Corporate Membership*. For their membership to be accepted, an applicant must be a boat owner or have a valid contract to purchase a specific boat.
2. When an applicant on the waiting list is notified of space being available, he must, within ten (10) days of such notification, exhibit proof of ownership, or a valid contract to purchase the boat described on his/her application, or his/her application will be rejected, and his/her deposit returned. An option to renew their *Primary Corporate Membership* will be held for members from the previous year until February 15th of the current year. Returning members who do not apply until after February 15th shall be treated as NEW applicants and shall be placed on the waiting list according to the postmark date of their returned applications. As suitable openings occur, they will be filled from the waiting list in the order of application receipt date.
3. For persons already holding *Primary Corporate Membership* status for a specified boat, when notified of space available, pursuant to a waiting list application for another boat, that person must relinquish and forfeit (with appropriate refund under these rules) one existing *Primary Corporate Membership* before being granted a primary membership associated with the waiting list boat, if and only if there is also a waiting list for a boat associated with an existing *Primary Corporate Membership*.

L. Special Designations.

1. In order to continue improving the CSA, certain members may qualify for the special designations described below.
 - a. Crew Benefactor. A Primary Corporate Members AMs and FMs may earn this designation by donating to the CSA in the amount of \$450 (in addition to any Fees set forth in Section III(I)). All crew benefactors will receive (i) recognition in the membership roster, the Marks-of-the-Course, and elsewhere in the discretion of the Board of Directors; and (ii) two tickets to the Luau, the Whale-of-a-Sail dinner, and the Commodore's Banquet.
 - b. Skipper Benefactor. A Primary Corporate Member, AMs and FMs may earn this designation by donating to the CSA in the amount of \$900 (in addition to any Fees set forth in Section III(I)). All skipper benefactors will receive (i) recognition in the membership roster, the Marks-of-the-Course, and elsewhere in the discretion of the Board of Directors; (ii) two (2) tickets to the Luau, the Whale-of-a-Sail dinner, and the Commodore's Banquet; and (3) a collectible gift selected by the Board of Directors.

M. All Member Recognition Scheme:

1. Three levels of work hour honorarium will be created:
 - a. 50 hr, designated "First Mate"
 - b. 100 hr, designated "Captain"

- c. 200 hr, designated "Admiral"
2. Each year the honorees will be recognized on a posting in the OB on a framed proclamation, printed in the Marks of the Course, and recognized at the Commodore's Banquet.
3. Definition and reporting of work hour credit will be the same for AMs & PMs.
4. Work hours performed will be approved by a committee chair or officer and submitted in designated format.
5. The responsible Officer or Chairman in charge of tracking work hours will:
 - a. Provide info needed for membership renewal discounts.
 - b. Provide information so individuals can track their accumulated work hours during the year.
 - c. Tabulate totals by individual and provide a listing by the above categories of individuals to the Commodore by January 1 each year.
 - d. Individuals at any membership level can be recognized in this manner as can spouses of members.
6. Other volunteer efforts (not meeting the work hour definition) may be informally recognized by the Commodore but will not be formally tracked at this time.

IV. HARBOR RULES AND REGULATIONS.

A. General:

CSA leases its harbor site from the Department of Conservation of the State of Illinois, which in turn leases from the United States Army Corps of Engineers. Persons using the Harbor facility are subject to the rules and enforcement of these two government agencies, which take precedence over the rules and regulations of CSA.

B. Enforcement:

1. The Harbormaster, Operating Officers, Board of Directors, or designees of the Board of Directors may use the following steps as necessary to enforce CSA rules:
 - a. Verbal warnings,
 - b. Letter(s) of censure,
 - c. Temporary suspension of Harbor Privileges, or
 - d. Referral to the Board of Directors recommending full suspension.
2. The Harbormaster, or any of the other officials enumerated above, may require members or daily users to leave the harbor site, or have equipment removed there from, if in violation of CSA rules. These officials may request assistance from law enforcement officers, as they deem necessary.

C. Rules of Conduct:

1. You are RESPONSIBLE for the actions and conduct of your family and guests AT ALL TIMES. All accidents involving injury or property damage shall be reported immediately to the Harbormaster (or designee).

2. General Rules:

- a. No swimming in the harbor while sailing activities are in progress.
- b. Ramps and hoists shall not be used for any purpose but to launch and retrieve boats, nor shall access to them be obstructed. All posted warnings are to be followed.
- c. No fishing from the docks at any time. No fishing in the Harbor while sailing activities are in progress.
- d. Sporting activities shall be limited to authorized areas.
- e. No firearms or explosive devices shall be allowed on the facility.
- f. Small children must wear approved life jackets on docks and adjacent to the sea wall. Small children must always be supervised by parents (or designee) .
- g. All storage boxes must comply with the approved specifications.
- h. No unauthorized commercial enterprises are allowed on the Harbor property.
- i. Except for camping as set forth in Rules for Camping as published elsewhere, CSA grounds and facilities shall close at night in accordance with posted Park times (11 p.m.).
- j. Members and their approved guests may camp in accordance with CSA camping rules.
- k. Dogs are permitted but owners must follow the Dog Rules.

3. Vehicles (including trailers):

- a. Only vehicles authorized by the Harbormaster shall be allowed entry.
- b. Speed limit – Not to exceed 10 MPH (Using extreme caution).
- c. No motor vehicles are allowed in the Boat Parking Area, except for moving boat trailer to or from CSA premises.
- d. Members shall keep boat, trailer and equipment in their assigned parking place.
- e. The port side of each trailer tongue shall clearly indicate the owner's name and assigned boat parking space letter and number.

- f. Multihulls assigned to the cat field shall clearly indicate owner name and assigned parking space adjacent to the mast sticker for quick identification in case of high water.
- g. Boats in storage shall be securely tied to the trailer and the trailer must be secured to the tie-down rings provided. Trailer wheel chocks shall be used. ROCKS SHALL NOT BE USED AS WHEEL CHOCKS.
- h. Boats in spaces on parking lot shall have a tongue wheel for ease of moving boat and prevention of damage to parking lot.

4. Docks:

- a. Shall be used only to moor boats and provide access thereto, no other activities shall be permitted as: Running, Diving, Fishing, etc.
- b. No boat shall be moored parallel to the leeward side of a dock, bow and stern tied to the dock, during the hours of 9:00 a.m. to 7:00 p.m. on Race Days or during Regattas.
- c. Boats when docked shall be moored in such a manner that no damage is done to the adjacent vessels: fenders and stern anchors are recommended.

5. Boats:

- a. Only sail boats and official boats are allowed on CSA property. Emergency conditions can alter this rule.
- b. Boats shall not be kept in the harbor overnight without the explicit approval of the harbormaster.
- c. Boat hulls may not be washed with soap or detergent or have their hulls coated with any eroding pollutant.
- d. Members may keep their boats at CSA during the sailing season as announced by the Board of Directors, generally from the first of May to the end of October.
- e. Members may store their boat at CSA during the winter months (November through April) for a fee as established by the CSA Board of Directors under the terms found in the Storage Contract.

D. Safety Equipment and Regulations:

- 1. The following items of safety equipment must be aboard all boats, stowed for easy access, and secured to prevent their loss during capsizes or violent weather.
 - a. One Coast Guard approved flotation device for each person on board; type I, II, or III. In addition, boats 16 feet in length or over shall carry one type IV throwable device such as a ring buoy or buoyant cushion.
 - b. An audible device such as a whistle shall be on board.

- c. A bow line of adequate length and strength for towing with a stout point of attachment on the hull at the bow, which shall be able to accommodate 1/2-inch line.
 - d. An adequate anchor with a minimum of 50 feet of line attached.
 - e. A bailing device.
 - f. One paddle, minimum.
 - g. Lights conforming to Illinois law when sailing at night.
2. When sailing alone, it is strongly recommended that a life jacket be worn.

E. Capsize:

1. In the event of a capsize – the skipper, crew, and passengers must be prepared to survive without assistance.
2. Weather conditions and/or the number of capsized boats may make rescue difficult, impossible, or a long time in coming.
3. If rescue does come, it may only be for the purpose of removing persons from the water.
4. For the above reasons, boat owners are strongly urged to provide their craft with self-rescuing capabilities and to adopt and practice the following self-rescue procedures:
 - a. First, locate all persons and check for injuries;
 - b. Don life jackets;
 - c. Ensure that all persons STAY WITH THE BOAT; and
 - d. Proceed with righting, bailing etc.

F. Reciprocal Hospitality:

1. CSA is a registered USSA member and allows any visiting skipper, who can show proof of paid membership in an affiliate USSA club or association, full use of CSA facilities for up to seven consecutive days once a year.
2. Such persons making more than one annual visit or remaining longer than seven days are subject to payment of the normal daily use fees of ten dollars (\$10) per day.

G. Facility Usage:

1. Activities conducted on the premises shall abide by applicable CSA rules, State and Federal laws and regulations and shall be conducted in an orderly manner.

2. Casual usage of the buildings by members, daily fee users, and their guests is available as follows:
 - a. Monday through Friday, a responsible individual, by registering with the Harbormaster, may have access to the Observation Building. The Harbormaster shall monitor the condition of the building before and after such usage.
 - b. On Saturdays, Sundays & holidays, open access to the Observation Building for members or daily fee users, and their guests. There shall be no overnight usage of the buildings except as emergency shelter during a severe storm or as approved by the BOD.
 - c. Cooking in the Observation Building is limited to the designated basement kitchen area. Coffee urns and beverage servers may be used upstairs with proper protection for furniture, floors and electrical circuits.
 - d. Users are expected to leave the buildings and property in the same condition as when occupancy commenced.
3. Reserved usage:
 - a. Reserve usage hereunder is NOT exclusive. Any reservation for exclusive usage of a building or a specific portion of the grounds shall be only on the approval by the Board of Directors.
 - b. Reservations for groups of more than 30 people to use CSA facilities shall be made at least ten (10) days in advance and coordinated with the Commodore.
 - c. Reservations for outside groups may be accepted only upon approval by the Board of Directors.
 - d. There shall be no exclusive use of the marine facility.
 - e. All reservations shall be annotated on a Facility Use Report/Event Calendar kept in the Harbormaster's office and coordinated with the Commodore.
4. Management – Facility Use Report/Event Calendar:
 - a. The Commodore shall create and keep current a "Facility Use Report/Event Calendar". This report/calendar shall be located in the Harbormaster's office.
 - b. Members shall coordinate with and report to the Commodore at least ten (10) days in advance each planned function involving more than 30 people in the use of CSA facilities, including work parties, regattas, social events, etc.
 - c. A revised calendar summarizing the Facility Use shall be updated by the Commodore monthly and published in the *Marks of the Course*.

H. Spec Boats:

1. A Primary Corporate Member may have one spec boat on the premises. The spec boat is to help fleets recruit new members for their fleet by having a boat ready for demonstrations and/o purchase. The following conditions for a spec boat must be filled:
 - a. A member of the fleet is listed as the owner as a second boat at a price of \$2.00 per foot of length rental. That person will also insure the boat for liability and will register the boat in the state of Illinois.
 - b. CSA must have space available for the boat.
 - c. Only one spec boat per Primary Corporate Member shall be allowed at any given time and that boat shall be of the same class as the fleet.
 - d. The spec boat must be posted for sale on CSA's web page and bulletin board at a realistic price and must have a for sale sign on it.
 - e. The Commodore must agree pricing is realistic and propose the boat to the Board.
 - f. The Board must approve its status as a "spec" boat
 - g. Its use is limited to sailing for demonstration purposes to prospective buyers. The boat shall not be sailed on a daily basis and/or raced by the member.

I. Required Release of Liability

All participants in a CSA approved activity such as the Adult Sail School, Junior Sail Camp, Open House and any regatta conducted by or at CSA shall execute, as a condition of participation, an approved Release and Waiver of Liability (see the Appendix) or which can be obtained from the corporate secretary or found on the CSA website. The participants, including crew participating in a regatta, shall sign (or if they are minors, their parent on their behalf) this form as part of registration. Anyone who does not sign shall not be allowed to participate in the activity or regatta. At the conclusion of the event, a list of all participants along with the executed Release for each shall be filed in the designated cabinet in the OB for keeping.

V. RACE PROGRAM.

A. Eligibility:

1. Skippers must be *Primary Corporate Members*, Associate members, Young Adult members or Junior members in good standing with all fees, assessments, and financial obligations paid in full.
2. Skippers must be certified by their Fleet Captains or qualified appointees of CSA, as having sufficient boat handling competence to avoid becoming a hazard on the race course.
3. Skippers shall have fulfilled all safety equipment requirements of CSA and the State of Illinois and shall be subject to inspection by their Fleet Captain, an authorized member of the CSA Safety Committee, or the CSA Operating Race Committee.
4. The names of the skippers qualified to participate in CSA sailing activities shall be presented by the Fleet Captain or designee to the CSA Race Committee prior to the entry of a skipper in a CSA race series. The above is required for official recognition by the Race Committee in any CSA race series.
5. To maintain certification for qualification in CSA race series, a skipper must show compliance with all CSA racing rules, safety rules, and safety equipment requirements.
6. A "Fleet" consists of five or more *Members* each owning a one-design boat of the same class. Each Fleet shall designate a Fleet Captain.

B. Racing Rules:

All CSA races shall be sailed under the current ISAF *Racing Rules of Sailing* except as noted in the CSA rules or instructions, or as notified by the Race Committee prior to the race in question.

C. Qualification:

1. For the purposes of qualification in a CSA sailing series, the following races shall be counted:
 - a. CSA races started.
 - b. Races started at Regattas. A maximum of one race will be counted for each completed CSA race missed on a Sunday because of attendance at a regatta. Also, a maximum of regatta races counted this way shall be four each for the Spring, Summer and Fall Series. Races from out-of-town regattas to be counted toward qualification, shall be noted on the series scores which must be turned in within seven (7) days at the end of the series. If the scores for the series are *not submitted within seven (7) days*, the regatta scores *shall not be counted*.
2. To qualify in a series, the total races sailed per the preceding paragraph must be no less than 34% percent of the number of completed CSA races for the series.

D. Scoring System:

1. The scoring system used by a fleet to determine the fleet champion and series winners will be left up to the fleet with the following restrictions:
 - a. Boats must qualify per C. above. Fleet bye dates may not reduce participation for qualification below 34% percent of the completed CSA races.
 - b. A DNF (did not finish) must be reported by the skipper and recorded on the official CSA Race Committee records on the date of the occurrence and prior to the 1/2-hour warning of any subsequent race that day.
 - c. Details of the scoring system selected by a fleet must be filed with the CSA Race Committee at least two weeks prior to the beginning of the racing session.
 - d. Each fleet shall incorporate a method of breaking ties within its scoring system.
2. Daily finishes will be posted on the CSA Webpage, Racing, Race Results following the last race of the day.
3. Each fleet is responsible for maintaining its own race records for the season and is responsible for computing its point totals for the season. These results must be filed with the Race Committee within seven days after the last race day of each series, for verification.

E. Awards:

1. Official CSA awards will be presented to the top boats of each fleet for each scheduled race series.
2. The number of trophies to be awarded to each fleet for each series is dependent on the number of boats in the fleets, which qualify as follows:
 - a. Two boats qualify, one award
 - b. Four boats qualify, two awards
 - c. Six boats qualify, three awards
 - d. Eight boats qualify, four awards
 - e. Ten boats qualify, five awards
 - f. For each additional three qualified boats, one award will be given.
3. Each fleet shall determine a fleet champion for the year based on the top boat scores for the scheduled race series. One award will be given to each fleet champion.

F. Daily Operating Race Committees:

1. Fleet Captains SHALL file with the Race Committee chairman prior to April 1st annually, a list of skippers and crew who will be responsible for the race committee function on their fleet duty days. These skippers and crew are subject to approval by the Race Committee chairman. It is the responsibility of each skipper and crew to take a turn in the administration of the racing program.
2. If a complete and fully manned committee is not present, the FLEET responsible for the day, as listed in the racing schedule, SHALL provide personnel.
3. The Race Director, Race Committee Chairman, or their designee may provide instructions to the Operating Race Committee while on the water. These instructions are to be considered official even if said individual is a competitor in the race.
4. The responsible fleet for the day is to have the committee boat and allied race committee equipment ready for duty at least one- and one-half hours before the first scheduled race of the day.
5. At the end of the day the responsible fleet is to properly stow and secure all race committee equipment, boats, marks, etc.
6. The responsible fleet will insure that there will be at least three but not more than five adult persons aboard the committee boat.
7. In performing the race committee function, all operators of the committee boat and whalers SHALL be adult members of CSA.
8. Except in the case of unusual circumstances, no skippers meeting will be held on race day.

VI. CSA REGATTA POLICY.

A. General:

CSA encourages regattas and participation therein. When a regatta schedules races on a Sunday, the regatta shall notify the Commodore and the Chairman of the One Design Race Committee that it requires two (2) motor boats to support its races and said boats shall be made available for the day; however, Club Races shall have priority with respect to one (1) motor boat and the committee boat.

B. Policy:

1. CSA fleets are permitted one (1) regatta per year by petitioning the Commodore in the manner described below (See "Petition").
2. Requests for a SECOND regatta date is subject to approval by the Board of Directors.

C. Petition:

1. A Fleet Captain may submit request to the Commodore/Vice Commodore up to a year in advance to hold dates for a regatta. (or more than a year as needed for national events).
 - a. Said regatta request shall be received no less than ninety (90) days prior to the date requested.
 - b. This request shall include:
 - i. Title (Name) of the Regatta,
 - ii. Class(es),
 - iii. Dates (to include practice races, measuring dates, etc.),
2. The Fleet Captain or regatta chair must submit the "Application for a Regatta at CSA" form at least 60 days prior to planned regatta. Earlier submission is best. This form is available on the CSA website. It must be completed and turned in to the Commodore and the Race Committee Chair.
3. The Commodore will present the Application for Regatta to the Board of Directors for approval at their next meeting.
4. FIRST REQUESTED – FIRST RESERVED

D. Reporting:

1. The Commodore shall reply back to the Fleet captain and Race Committee Chairman indicating if the requested regatta date is available.

2. The formal Application for Regatta will then be considered for approval by the Board. The Regatta Chair and Harbormaster will be notified when approval to proceed has been granted. The Harbormaster will be provided a copy of the approved form
3. The Commodore shall see that the "Facility Use Report/Event Calendar" is updated for the scheduled regatta and filed in the Harbormaster's office.

E. Renewal:

Following the successful completion of a regatta, a fleet shall have a ninety (90) day period to submit a request for approval to reiterate the regatta for the following season only. Regatta renewal requests for the following season shall be filed with the current Vice Commodore.

F. Special Note:

1. Continuity:
 - a. Initial requests (not renewals) may be filed one season before that of the date requested. Initial requests for a regatta for the following season shall be filed with the Vice Commodore.
 - b. No request shall be accepted during the months of November or December to allow the incoming officers to assume their responsibilities.
 - c. Early receipt of an "initial" request shall not preclude the previously noted "renewal" section. That is, a properly filed renewal request shall not be usurped by this paragraph.

G. Other:

1. The foregoing policy does not cover certain other potentials as:
 - a. National qualifying regattas or classes whose rules require approval for lengthier periods of time than heretofore described and thus shall require the consideration of this organization and the fleets herein, as such problems arise.
 - b. Such problems shall be arbitrated by: The Commodore, two (2) Fleet Captains, one (1) member from the Board of Directors (preferably not from the fleets involved).
2. The Board of Directors shall have discretion to permit additional regattas upon such terms and conditions as it shall deem appropriate.

H. Fiscal Responsibility of Regatta Sponsorship:

1. CSA Fees:
 - a. Equipment and usage fee
 - i. Boat and fuel fee charged per CSA motorboat per day (or any part thereof).

- Committee Boat \$20.00/Day
- Whaler #1 \$20.00/Day
- Whaler #2 \$20.00/Day
- Whaler #3 \$20.00/Day

- ii. Fee set annually; see Race Committee Equipment Request form for current usage fees. Contact Race Committee Chairman for form and current fees.
- iii. This fee is payable to CSA c/o the Race Committee Chairman.
- iv. Equipment usage fee SHALL be paid prior to release of keys or equipment.

b. Daily Use Fee

- i. State of Illinois 5% Daily Use Fee for visiting boats: Charge 50 cents per boat per day.
- ii. This fee is payable to CSA c/o the Harbormaster at the close of the regatta registration.

I. Liability/Equipment:

The sponsoring fleet is responsible for the timely return of the equipment and is liable for damaged or missing equipment.

All captains and crew of boats participating in any regatta must execute the Required Release of Liability as defined in section IV, I. and as attached hereto in the Appendix. Each captain must also complete the Marine Liability Insurance Information form prior to sailing. The insurance form is on page 2 of the release form. The regatta chair must then file all releases and insurance forms in the designated cabinet in the OB at the conclusion of the Regatta.

Appendix:

Carlyle Sailing Association

Eldon Hazlet State Park, 20960 Hazlet Park Road, Carlyle, IL 62231

GENERAL RELEASE & WAIVER OF LIABILITY

Event: _____ **Date:** _____

For and in consideration of the permission to utilize the premises, facilities and equipment of the Carlyle Sailing Association (CSA) and to participate in any activities organized by or associated with the CSA, the undersigned participant(s) (the "Participant"), and if such Participant is a minor, the Participant's parent or legal guardian, and their respective heirs, executors, administrators, personal representatives and next of kin (collectively the, "Releasers"), do hereby agree and consent to the following:

- Release. The Participant(s) do hereby RELEASE, WAIVE, DISCHARGE, and COVENANT NOT TO SUE the CSA, its affiliates, and their respective directors, officers, employees, volunteers, agents, representatives, successors and assigns (collectively, the "Released Parties"), from any and all claims, demands, damages, judgments, executions, or causes of action, present or future, known or unknown, which a Participant(s) may have, or claim to have, against any Released Party resulting from death, personal injury, property damage or other loss a Participant(s) may sustain, in any way arising out of or in connection with the Participant's use of any of the CSA's premises, facilities or equipment, or the property of any of the Released Parties (collectively, the "Property"), or the Participant's participation in any activities organized by or associated with the Released Parties whether land based activities or Sailing Activities howsoever caused, including, without limitation, THE NEGLIGENCE OF THE RELEASED PARTIES. All personal property kept, placed or left on or about the premises of the CSA or used in connection with the Sailing Activities shall be at the sole risk of the Participant(s) and the Released Parties shall have no responsibility for such loss, theft, or damage to any such personal property.
- Assumption of Risks. The Participant(s) do hereby acknowledge and agree that (a) the USE OF THE PROPERTY AND PARTICIPATION IN THE SAILING ACTIVITIES INVOLVE THE RISK AND DANGER OF PROPERTY DAMAGE AND/OR MORTAL OR SERIOUS BODILY INJURY; (b) such risks may be caused by the actions or inactions of the Participant, the actions or inactions of others participating in the Sailing Activities, the conditions in which the Sailing Activities take place, the condition of the Property, or the negligence of the Released Parties; and (c) there may be other risks not readily foreseeable at this time. The participants further acknowledge The Racing Rules of sailing, including Rule 4, Decision to Race. THE RELEASORS FULLY ACCEPT AND ASSUME ALL SUCH RISKS and all responsibility for any losses, costs and damages incurred by the Participant(s) as a result of his/her use of the property and participation in the Sailing Activities.
- Damages and Rules. The Participant(s) shall be responsible for all loss or damage caused by Participant's intentional, negligent, or careless use of the Property or his vessel including his or her failure to abide by all rules and instructions of the CSA or its representatives or agents relating to participation in the Sailing Activities or a breach of The Racing Rules of Sailing or rules for the avoidance of a collision.
- Interpretation. THIS RELEASE IS INTENDED TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY (INCLUDING LIABILITY THAT ARISES OUT OF NEGLIGENCE ON THE PART OF ANY RELEASED PARTY) TO THE GREATEST EXTENT ALLOWED BY LAW. The Releasers agree that this Release and Waiver shall be governed and construed in accordance with the law of the State of Illinois. If any portion of this Release is held to be invalid, the remaining provisions shall continue in full force and effect.

I HAVE READ THIS RELEASE, FULLY UNDERSTAND ITS TERMS AND UNDERSTAND THAT I HAVE KNOWINGLY AND VOLUNTARILY GIVEN UP SUBSTANTIAL RIGHTS BY AGREEING TO ITS TERMS. I AM AT LEAST 18 YEARS OLD AND AUTHORIZED TO EXECUTE THIS RELEASE ON BEHALF OF THE PARTICIPANT AND THE RELEASOR

Participant's Name(s) Print

Participant Crew Name(s) Print

Participant's signature

Date

Participant Crew signature(s)

Date

Parent/Guardian's Signature (if applicable)

Emergency Contact Number for parent

IF UNDER 18 YEARS OF AGE -- PARENT OR GUARDIAN

By signing above, I represent and warrant that I am the parent and/or legal guardian of Participant and I agree, on behalf of the Participant, to all terms in the above General Release and Waiver of Liability. I further guarantee the potential financial obligations set forth in Section 3.

Carlyle Sailing Association

Eldon Hazlet State Park, 20960 Hazlet Park Road, Carlyle, IL 62231

MARINE LIABILITY INSURANCE INFORMATION

Every participant must provide proof of vessel liability insurance coverage of at least \$100,000 when their vessel is used in an activity at CSA by providing the information requested below and by presenting a copy of the declarations page or certificate of their marine insurance policy upon their arrival at CSA. A Homeowners policy will not be accepted unless the policy clearly names the boat to be sailed as covered by the policy or a certificate of insurance on that policy lists the boat. The documents presented will be reviewed and verified by registration officials.

I submit the following information as proof that my boat is currently insured for at least \$100,000 liability:

Insurance carrier: _____ Policy number: _____

Boat Model: _____

If the boat being sailed is a CSA rental boat, please check here. _____ Such boats are covered under CSA's insurance policy, so the insurance information above is not required.

Signature, boat owner/permitted user: _____ Date: _____

Verified by: _____ (initials of registration official)

CARLYLE SAILING ASSOCIATION

Philippi Harbor Hazlet State Park Lake Carlyle Carlyle, Illinois

Corporate Address: 20960 Hazlet Park Road, Carlyle, IL 62231

Corporate Phone: (618)-594-3622

<http://www.csa-sailing.org>

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